

# LEAD CARPENTER



## JOB RESPONSIBILITIES

Our Lead Carpenters are responsible for supervising all field carpenters, skilled workers, and subcontractors involved in a construction project. They ensure that construction projects are completed on time, properly and on budget.

- Explaining and assigning tasks to the project team
- Properly communicating with clients to determine time frames and specifics of a project
- Calculate the amount of time, materials needed and labor for each project
- Adjusting and creating project schedules accordingly
- Assisting with ordering all necessary materials for projects
- Performing all carpentry duties assigned
- Maintaining accurate records of all work done by the team
- Maintain a clean, safe job site at all times while ensuring the crew works in a safe manner, taking all reasonable precautions
- Reading and interpreting blueprints
- Assigning tasks to team members as per their abilities
- Provides training to new workers
- Adheres to the regulations and rules of the company
- Other tasks as assigned by supervisor

